

GLOW Academy Board Meeting
March 26, 2020 – 4:15 – 5:15 pm
Virtual Conference (COVID-19)

Minutes

Present: Kim Nelson, Judy Girard, Sean Bynum, Katherine McKenzie, Anne Voutsos, Kate Groat
Staff: Todd Godbey, Laura Hunter, Liz Wallace, Catherine McClain, Marilyn Fernandez

Welcome: Kim Nelson

Community Input: N/A

New Business – Kim Nelson

- Consent Agenda [VOTE] - Motion to approve by Bynum seconded by Groat, passed unanimously.
 - Approval of February 27, 2020 Minutes
 - Finance Committee Report

President's Report – Todd Godbey

- COVID – 19 Impacts this school year and next (what is known and unknown) – No school before May, 15th. Working hard on serving families and students. Mental health needs being addressed with families. How long will this last?? What about Culture??? Preparation in place. Charter school renewal visit cancelled for April 2nd. to take place in the Fall. We were 50% of the way to meeting recruitment goal until COVID-19. We do not currently know the impact on future recruitment or 20/21 enrollment.
- Check school emails – Advised Board Members to check school-based email regularly.
- Shout out to team- Recognition and appreciation to team of GLOW for amazing work in response to crisis.
- New Hires [VOTE]- Motion to approve by McKenzie seconded by Bynum; passed unanimously.
 - Kathy Coke – Director of Operations and Administration – Start date April 14, 2020.

Committee Reports

Finance – Anne Voutsos

- YTD Financials [VOTE] Motion from Finance Committee, passed unanimously – Focus on revenue, cash available and secure for GLOW. Some DOE grant funds moved from last fiscal year to current year, along with related expenses.
- Amended Audit [VOTE] Motion from Finance Committee, passed unanimously – reissue report for the combined GLOW Academy and GLOW NC audit, with changes related to GLOW NC. GLOW Academy portion of the audit unaffected, but need to vote because they are combined.
- 401k - Change “Profit Sharing” to additional match and match modification [VOTE] Motion from Finance Committee, passed unanimously – Proposal eliminates profit sharing and adds 2% to the match 0-3 year and 4-10 years of service.
- Budget Process – Reassess the situation next month and provide a draft for review

Principal's Report – Laura Hunter

- Enrollment Update – 123 current applications. Engagement is ongoing of newly enrolled families regarding COVID-19 as if they were already students.
- Feeding Program – Decision to move forward w/feeding team. L. Wallace oversee all logistics (6 neighborhoods looking for gaps to serve families). We have served over 7,500 meals to date.
- Student Academic and Family Support in shutdown – Network with families. Make sure resources are in place (housing, food, etc.).
- Digital Learning [**VOTE**] Motion to pay 3 teachers on design/build team a net amount of \$1,000 each by **Groat; seconded by Girard, passed unanimously.** Game plan already in place for distant learning. Full virtual GLOW Academy will launch on April 14th – Team in place to make this happen. School calendar the same b/c everything was in place with learning packets and support from teachers. We did not miss any instructional days.

Adjourn – Kim Nelson

Next Meeting – April 23, 2020