



GLOW Academy Board Meeting  
May 28, 2020 – 4:15 – 5:45 pm

Join Zoom Meeting - <https://us02web.zoom.us/j/86527341796>  
Dial by your location – (929)205.6099 Meeting ID: 865 2734 1796

**Minutes**

**Present:** Kim Nelson, Judy Girard, Sean Bynum, Katherine McKenzie, Anne Voutsos, Kate Groat  
**Staff:** Todd Godbey, Laura Hunter, Kathy Coke, Liz Wallace, Paige Garza, Cathy McClain, Marilyn Fernandez

**Welcome** – Kim Nelson

**Community Input** – N/A

**New Business** – Kim Nelson

- **Consent Agenda** [VOTE] Motion to approve by Bynum; seconded by McKenzie, passed unanimously.
  - Approval of April 23, 2020 Minutes
- **2021 Meeting Schedule** [VOTE] Motion to approve by McKenzie, seconded by Girard, passed unanimously.
- **COVI-19 Potential Impacts** – Education cuts – North Carolina 16% currently projected short fall of budget. Preparation needed for the future education cuts. There are risks to the downside of cuts. GLOW Academy in a good position. Laura Hunter to address start of school/social distancing in Principal Report. No indication yet of what direction the Governor/Legislature/DPI is doing moving forward regarding school opening.
- **Board Recruitment** – Anne Voutsos is relocating will stay on Board as long as needed. A replacement has been recommended by Anne – Violet Price. Sean Bynum leaving the Board at the end of June. Recruitment efforts for upcoming new year by Kim Nelson, Kate Groat, and Todd Godbey. Any new recommendations will be passed along to Kate Groat.
- **Title Funds** [VOTE] Motion to approve by McKenzie, seconded by Bynum, passed unanimously. Kathy Coke currently working on writing grants for the year. Information provided for now. Review the Student/Parent/Teacher Agreement - voting needed August 2020. Suggestions and comments welcome.

**President's Report** – Todd Godbey

- **PPP Loan Update** – All boxes are checked for forgiveness of loan. Advised by Live Oak Bank to work with a CPA moving forward. Plan to work with CSP and auditor to apply for forgiveness in June.
- **Recruitment and Outreach Marketing Plan** - More aggressive from a media standpoint. Concept/ideas built and included. Platforms: TV/Radio/Social Media/Direct Mail/Virtual Tour of Campus. Plan to roll out soon. Pieces are coming together nicely.
- **Employment Contracts** [VOTE] Motion to approve as presented by McKenzie, seconded by Groat, passed unanimously. – Renewed contract for 2020/2021 school year are being offered in phases. Changed Vice Principal contract to 11 months and Witney Futrell's job title and responsibilities.
- **Calendar Modification** [VOTE] Motion to approve by Groat, seconded by Bynum, passed unanimously. Some significant and not so significant changes in the calendar. Include remote learning and additional days as required by the State. Aligns well with CFCC calendar.

**Committee Reports**

**Finance** – Anne Voutsos

- **YTD Financials** [VOTE]Recommendation from Finance Committee to approve, passed unanimously – State Revenue exhausted for the year prior to end of April.
- **2020 – 2021 Budget** [VOTE]Recommendation from Finance Committee to approve, passed unanimously -three bucket of changes – Staff/Faculty count; GVA Impact; and COVID-19

**Principal's Report** – Laura Hunter

- **Enrollment Update & New Student Engagement** – Enrollment is slowly increasing. Hunter/Garza/Fernandez in full engagement with new families. Hosting a virtual Town Hall meeting – June 1<sup>st</sup> – Intro of new 6<sup>th</sup> grade team. GVA enrolled 4 new families into the program for the Summer. Early Riser Program partnership with CFCC lead by Paige Garza
- **GLOW Virtual Academy (GVA) Update** – 7<sup>th</sup> week. Kudos to GLOW Academy staff/faculty for being fully engaged with GVA. 97% engagement rate. 46 different courses currently offered in GVA. Expansion for the upcoming school year for over 70 courses.
- **Virtual Learning Plan** – Will continue next year. Arming students now with proper tools to engage a blended learning platform. Allows for transparency for parents. Seeking input from students, parents and community. To be voted on at the June Board meeting.
- **Summer Leadership Academy & Summer Bridge** – SLA – modified form with 30 students max on GLOW campus. Led by the YMCA with 2 GLOW Employees as counselors– July 13<sup>th</sup> – July 17<sup>th</sup>. Summer Bridge – Leadership Advisory teacher to meet with families four times over the summer and build community. On campus in August one Leadership Advisory Teacher at a time – forge forward to onboard students.
- **End of Year Celebrations** – Celebrations taking place in June – Riley's way may be able to assist with funding for celebrations.
- **Reopening Considerations** – Complex in nature. Focus on consistency and predictability which are critical for students and fostering relationship. Depending on State guidelines many changes possible.

**Adjourn** – Kim Nelson

Next Meeting – June 25, 2020